

ISO Central Secretariat

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Your ref.
Our ref. ISO/IEC 14496-1/RA

Date 2005-02-14

Mr. Dominique Yon
Date-Processing Co-ordinator
International Confederation of Societies of
Authors and Composers (CISAC)
11 Rue Keppler
FR-75116 PARIS
France

Dear Mr. Yon,

Registration authority for ISO/IEC 14496-1 - Approval of the fee structure

We have pleasure in informing you that the ISO Council, by Resolution 42/2004, have approved the fee structure for cost recovery in the operation of the Registration Authority for

- ISO/IEC 14496-1, Information technology – Coding of audio-visual objects – Part 1:
System

Please find enclosed the original text of resolution 42/2004.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Keith Brannon', with a long horizontal flourish extending to the right.

Keith Brannon
ISO/IEC Information Technology Task Force

Enclosure

cc. Ms. Lisa Rajchel ISO/IEC JTC 1 Secretariat - ANSI
Ms. Yukiko Ogura ISO/IEC JTC 1/SC 29 Secretariat

Council resolution 42/2004

Registration Authority for ISO/IEC 14496-1 - fee structure

Council, in accordance with Clause 2.6.2.2 of the ISO/IEC JTC 1 Directives, approves the fee structure for cost recovery in the operation of the Registration Authority for ISO/IEC 14496-1 Information technology – Coding of audio-visual objects – Part 1: System, as set out in Annex 2 to document Council vote 13/2004.

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Organisation internationale de normalisation
International Organization for Standardization
Международная Организация по Стандартизации



Alan Bryden
Secretary-General

Your ref.
Our ref. Council 2004

**TO THE ISO MEMBER BODIES AND
CORRESPONDENT MEMBERS**

Date 2004-12-17

Dear Sir or Madam,

I have pleasure in informing you of the following two resolutions recently adopted by Council by correspondence:

1 Registration Authority for ISO/IEC 14496-1 - Approval of the fee structure

Council, in accordance with Clause 2.6.2.2 of the ISO/IEC JTC 1 Directives, approves the fee structure for cost recovery in the operation of the Registration Authority for ISO/IEC 14496-1 Information technology – Coding of audio-visual objects – Part 1: System, as set out in Annex 2 to document Council vote 13/2004.

(Council Resolution 42/2004)

NOTE – Background information, as submitted to Council, is attached.

2 Endorsement of CASCO work programme 2005

Council endorses the draft 2005 CASCO work programme, as set out at Annex to document Council vote 14/2004, notes that Part 2: International Standards is being submitted to the Technical Management Board for endorsement.

(Council Resolution 43/2004)

NOTE – The work programme, as endorsed by Council, is attached. Please note that *Part 2: International Standards* has been endorsed by the TMB under the terms of TMB Resolution 91/2004.

Yours faithfully,

Alan Bryden

Enclosures

cc. President
Vice-President (technical management)

President-elect
Treasurer

Vice-President (policy)
IEC General Secretary



ISO COUNCIL

SUBJECT

Registration Authority for ISO/IEC 14496-1 - Approval of the fee structure

BACKGROUND

Greater authority was conferred to the Technical Management Board (TMB) when the *ISO Statutes and Rules of Procedure* underwent a thorough revision in 1994. As a result, Council decided *inter alia* to transfer to the TMB the designation of maintenance agencies and registration authorities, subject to any question of financial nature being referred to Council.

Accordingly, the *ISO/IEC JTC 1 Directives* (Clause 2.6.2.2) state that if a registration authority operates with a fee structure, this structure shall be for the purpose of cost recovery and shall be approved by the ISO and IEC Councils.

The TMB, through its Resolution 55/2001 (attached at Annex 1), appointed the International Confederation of Authors and Composers (CISAC) as Registration Authority for *ISO/IEC 14496-1 Information technology – Coding of audio-visual objects – Part 1: Systems*. At that time, CISAC, although indicating they intended to charge a fee for recovering their costs did not provide specific details of the fee structure since they considered the first two years as a test period for the Agency.

CISAC has submitted a proposed fee structure, which is attached at Annex 2. This fee structure provides for registration charge of EUR 2000 per IPMP¹-ID for a period of four years. It also has a special registration category for non-profit and standardization bodies. These bodies will be charged a one-time fee of only EUR 2000 for perpetuity.

The ISO Central Secretariat has contacted CISAC and has received confirmation that the proposed fee structure indeed amounts to the minimum required for cost recovery.

The first business report of the Registration Authority is attached at Annex 3 for information.

A similar request is being submitted to the IEC.

ACTION

In the light of the above, the Council members are invited to approve the following **draft Council Resolution** by **15 December 2004**:

Council, in accordance with Clause 2.6.2.2 of the ISO/IEC JTC 1 Directives, approves the fee structure for cost recovery in the operation of the Registration Authority for ISO/IEC 14496-1 Information technology – Coding of audio-visual objects – Part 1: System, as set out in Annex 2 to document Council vote 13/2004.

¹ IPMP: Intellectual Property Management and Protection



Technical Management Board resolution 55/2001

Registration authorities for ISO/IEC 9834-7, ISO/IEC 10036 and ISO/IEC 14496-1

The Technical Management Board,

ratifies the following decisions of ISO/IEC JTC 1 *Information technology*:

- SC 6 *Telecommunications and information exchange between systems* to appoint the British Standards Institution (BSI), United Kingdom, to serve as the Registration Authority for ISO/IEC 9834-7 *Information technology -- Open Systems Interconnection -- Procedures for the operation of OSI Registration Authorities: Assignment of international names for use in specific contexts*;
- SC 34 *Document description and processing languages* to appoint the Center for Global Communications (GLOCOM), Japan, to serve as the Registration Authority for ISO/IEC 10036 *Information technology -- Font information interchange -- Procedures for registration of font-related identifiers*;
- SC 29 *Coding of audio, picture, multimedia and hypermedia information* to appoint the International Confederation of Authors and Composers (CISAC), France, to serve as the Registration Authority for ISO/IEC 14496-1 *Information technology -- Coding of audio-visual objects -- Part 1: Systems*.



COU04-0175

Annex 2 to
Council vote 13/2004

Neuilly-sur-Seine, 26th February 2004

Re: Reply ISO requirement according to IPMP RA fees

Dear Ogura san,

Please find hereafter the new fee structure for the allocation of IPMP_IDs by our organisation as Registration Authority:

CISAC agrees to operate with a fee structure for the purpose of recovering the RA administration costs, in accordance with JTC 1, and approved by the ISO and IEC councils.

CISAC will not require any financial contribution from ISO, IEC Central Secretariat on their members.

Reminder of the definition of Rules for the allocation of IPMP_Ids

- *The IPMP_IDs should not be transferable*
- *Each request should be "Justified" ; it means that it should be recommended to requesters to give information about their IPMP systems.*
- *The requests must come from a legal entity, that must be needs "incorporated". If there is any doubt about the incorporation of the legal entity, the RA might request written documentation to the requester.*
- *Different IDs for same system is OK*
- *Cost = 2000 Euro per id for 4 years. Revisited after 4 years.*
- *RMG could be informed of the revisions of the rules and consulted in an advisory basis.*
- *The requester decides what information shall be made publicly available*
- *No refund will be made*
- *If a rights organisation wants to contact registered companies via the RA. The RA decides if this is possible. However, in case of negative response the organisation can appeal to RMG.*
- *The requester decides whether he can be contacted by the RA on behalf of other organisations concerning IPMP issues*

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- *The RA will provide annual reports of its activities. Content of the annual report : rules / RMG meetings and members / Financial situation /Statistics / Demonstration and URL of the database to SC29 and JTC1. These reports and additional information shall be treated confidentially and be used for controlling purposes only by ISO JTC1 and SC29.*
- *Such report will never contain information that requesters have asked to remain confidential*
- *The RA will do its best efforts to prevent any conflict in Ids*

This fee structure was amended, during the last Management Committee in Brisbane. A new user class has been created. To be eligible for this new user class an organisation must be:

- A legal entity
- Non-profit organisation or
- Standard regional organisation or
- Educational institution and
- With a liaison status with ISO.

Applications will be assessed against the following selection criteria:

- Capacity to expand existing dissemination of the IPMP Standard
- Capacity to engage the relevant business community in the support of IPMP Marketing activities.

This new class of users will pay a one time fee of 2000 Euros for an IPMP-ID assigned for perpetuity.

The basic motivation for CISAC to play the role of the ISO/IEC 21000-3 RA is to offer a strong support and promote the technical initiative of the MPEG community with a view to provide an international solution that, in the digital era, will ensure the safeguarding, respect and protection of the principle of authors' rights and collective management.

We will be pleased to reply to any request for additional information you may have.

Sincerely yours

René LLORET
IPMP Administrator

François Xavier NUTTALL
RMG Convenor



IPMP RA

Annex 3 to
Council vote 13/2004

Neuilly the 23rd of July 2003

English

IPMP Registration Agency Report

René LLORET LINARES

1.1 - Majors events

CISAC was named officially Registration Agency for **ISO/IEC 14496-1. Part 1** by the ISO central secretariat since July 23rd 2001.

The date anniversary of these two years makes it possible to draw up this first management report. (figures of the first year not being sufficiently significant to justify a report)

The first year was devoted to the definition and the development of the IPMP information system allowing the management of the agency as well as the allocation and the storage of IPMP ID. on basis of web services.

The web Site IPMP - RA with relevant FAQ page was officially open one in September 2001

1.2 - Actual Status

The allocation of IPMP ID is to date of:

For 2001: 4 Numbers
For 2002: 3 Numbers
For 2003: 1 Number (end July 2003)

That is to say a total of only 7 IPMP cumulated

Many logs and request for information have been made by mail but access on the web site remain still weak.

1.3 - Financial statement

The first estimated budget of the Agency envisaged for the first year an allocation of 50 ID and 100 ID for the second year and corresponding in a cumulated income of 220 000 €. Unfortunately the reality is far from these forecasts and CISAC has to deal with the relevant overheads.

The system software which is the major investment will be depreciated over a 3 years period.

[titre]

IPMP P&L figures at the end of July 2003

IPMP -RA Profit & Loss Account	Forecast			REAL
	Year 1	Year 2	Cumul	
Total revenue	70 000	150 000	220 000	80 000
Gross profit	70 000	150 000	220 000	80 000
Overheads				
External services	150 000			
Office expenses	1 091	1 091	2 183	2 183
Electr./water/heating	182	182	364	364
Cleaning products & other small expenses	728	728	1 455	1 455
Location (& charges)	1 819	1 819	3 638	3 638
Loan/lease costs	182	182	364	364
Maintenance and repairs	1 819	1 819	3 638	3 638
Salaries	15 917	15 917	31 835	31 835
Social security charges	6 064	6 064	12 128	12 128
Insurance	2 729	2 729	5 457	5 457
Documentation	910	910	1 819	1 819
Audit & Accounting Fees	4 548	4 548	9 096	9 096
Subscriptions	364	364	728	728
Advert./promotion	2 729	2 729	5 457	5 457
Transportation costs	910	910	1 819	1 819
Travel and Assignments	10 915	10 915	21 830	21 830
Receptions, invitations	1 819	1 819	3 638	3 638
Post and telecommunication	4 548	4 548	9 096	9 096
Web site cost	9 096	9 096	18 191	18 191
Bank charges	1 091	1 091	2 183	3 000
Total overheads	217 459	67 459	134 919	135 736
Depreciation	13 400	13 400	13 400	13 400
Net profit / loss	-160 859	69 141	71 681	-69 136
Company tax		20 742	21 504	
Net business result	-160 859	48 398	50 177	-69 136

1.4 - Workplan

1.4.1 - Technical issues

- To develop and implement a new portal for a common access of IPMP-RA and RA for the ISO/IEC 21000-3 DII identifier (Digital Item Identification) which is the part 3 of MPEG 21 and for which we are waiting for final ISO/IEC Advice.

1.4.2 - Marketing & promotion

- to promote the dissemination of the standard (conference-informational)
- to develop periodic press release for professional users

1.5 - Conclusion

These first two years are considered as a test period for the Agency and we expect to reach the Break even point on the basis of six to ten IPMP ID allocated per month(80/90 per year). That's supposes to invest a minimum budget of communication and marketing to popularise the standard

In addition it is envisaged to held a meeting for the members of Management Group IPMP (RMG) by the end of 2003 in order to redefine the agency policy and the decisions to be taken for the next years.

We remain at your disposal for any additional information

Agency administrator
René Lloret Linares



CASCO WORK PROGRAMME 2005

1. Part 1: Guides	Responsible	Target date
1.1 Revision of ISO/IEC Guide 53:1988, <i>Conformity assessment - An approach to the utilization of a supplier's quality system in third party product certification</i> , to update the references therein and to bring its technical contents into line with ISO 9001:2000	WG 26	May 2005
1.2 Revision of ISO/IEC Guide 7:1994, <i>Guidelines for drafting of standards suitable for use for conformity assessment</i>	WG 27	June 2007
2. Part 2: International Standards	Responsible	Target date
2.1 Development of a new International Standard for management system certification bodies that revises and replaces current ISO/IEC Guides 62 and 66 The new standard will be: ISO/IEC 17021, <i>Conformity assessment -- Requirements for bodies providing audit and certification of management systems</i>	WG 21	July 2006
2.2 Development of a new International Standard for peer assessment The new standard will be: ISO/IEC 17040, <i>Conformity assessment -- General requirements for peer assessment of conformity assessment bodies and accreditation bodies</i>	WG 19	August 2005
2.3 Alignment of ISO/IEC 17025:1999, <i>General requirements for the competence of testing and calibration laboratories</i> , to be consistent with ISO 9001:2000	WG 25	August 2005
2.4 Joint development with ISO/TC 207 for a new International Standard to be ISO 14065, <i>Greenhouse gases - Requirements for validation and verification bodies for use in accreditation and other forms of recognition</i>	CASCO/TC 207 WG6	Dec 2006
3. Part 3: Publicly Available Specifications		
3.1 ISO/PAS 17001, <i>Impartiality – Principles and requirements</i> ISO/PAS 17004, <i>Disclosure of information – Principles and requirements</i> ISO/PAS 17005, <i>Use of management systems in conformity assessment – Principles and requirements</i>	WG 23	May 2005
4. Part 4: Studies and ongoing activities	Responsible	Target date
4.1 Review of draft International Standards related to conformity assessment submitted to CASCO by ISO technical bodies	CASCO Conformity Assessment Promotion and Support Group (CAPS)	On going
4.2 ISO Collect, analyse and present data on the number and distribution of conformity assessment bodies accredited as being in conformity with International Standards and Guides on conformity assessment (certification and inspection bodies, laboratories) NOTE – This project is required in the approved <i>ISO Strategic Plan 2005-2010</i> .	CASCO Market Feedback Panel (CASCO MFP), with the assistance of the IAF-ILAC-ISO Joint Working Group (IAF-ILAC-ISO JWG)	Nov 2005

- | | | | |
|-----|--|---|----------|
| 4.3 | Collect, analyse and present data on MLAs and MRAs making reference to International Standards and Guides on conformity assessment.

NOTE – This project is required in the approved <i>ISO Strategic Plan 2005-2010</i> . | CASCO MFP with assistance from the CASCO Regulators Interface Group (CASCO RIG) | Nov 2005 |
| 4.4 | Conduct a survey on the amount of national adoption and/or use of CASCO standards and guides.

NOTE – This project is required in the approved <i>ISO Strategic Plan 2005-2010</i> . | CASCO MFP | Nov 2005 |
| 4.5 | Analyse responses to the survey of Regulators (CASCO xx/2004) and provide recommendations to the CASCO CPC on further actions. | CASCO RIG | Nov 2005 |
| 4.6 | Development of a draft policy for ISO members on their obligations to respond to complaints and misuse of ISO name and logo that is associated with non-accredited conformity assessment practices. | CASCO Chairman's Policy and Coordination Group (CASCO CPC) | Nov 2005 |