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## Logistic Information for the JTC 1/SC 34 work groups and plenary meetings, Stockholm 22 - 26 March, 2010

### General

SIS is centrally located in Stockholm; about 15 minutes walk from the central station and 45 minutes drive from the Arlanda Airport.

The following rooms are already booked. The rooms for WGs' meetings and plenary meeting are located in the facilities for IBM and Microsoft in the **Akalla - Kista area** (North of Stockholm). We are giving examples of hotels in the **Akalla - Kista area**.

### Facilities and rooms

The facilities are generally of good standard. All rooms have Internet connections, both wireless and by cable. All rooms have projectors. Conference sitting means people sitting round a table, or tables are placed in a U shape. We have also school sitting.

Room name	Location	Conference sitting	Mon 22 – Thu 25 (09:00 – 16:00)	Fri 26 (09:00 – 16:00)
Lahti	IBM/Kista	10	X	-
Rothheim	IBM/Kista	10	X	-
Longhorn	MS/Akalla	10	X	
Office	MS/Akalla	12	X	X (09:00-12:00)
Windows	MS/Akalla	40 (school)	X	X
Server	MS/Akalla	40 (school)	X	X

### Lunch

The meeting areas have a lot of restaurants. We are planning to give the delegates a list and a map of nearby restaurants of different types. Sweden is an easy place to find lunch in. Most restaurants have special lunch menus which cost 70-80 kronor (7-8 euro).

## 1 General Information

### About Sweden

Sweden is a constitutional monarchy with a population of 9 million people and covers an area of 449 964 square kilometres, making it the third largest country in Western Europe, after France and Spain. Read more on [www.sweden.se](http://www.sweden.se) and [www.stockholm.se](http://www.stockholm.se).

### Local transportation

Public transport by Metro/underground, buses and commuter trains in the Stockholm area is operated by SL. Metro entrances are marked with a big blue "T" on a circular white sign. Prepaid tickets can be purchased in advance, for instance at the Central station. It is also possible to purchase tickets by text message from the mobile phone. It is NOT possible to pay in cash.

More information in English: <http://sl.se/Templates/SubStart.aspx?id=1906>

### Business hours

Banks are generally opened between 09:00 and 15:00 on weekdays. Some banks in central Stockholm are open from 09:00 to 17:00. Shops are generally opened between 10:00 and 18:00 or later on weekdays and from 10:00 to 16:00 on Saturdays and Sundays.

### Climate

The weather in Stockholm in March is rather cold with an average temperature of around freezing point. There may be snow.

### Currency/redit cards

The official currency is the Swedish Krona (SEK).

USD 1 = SEK 7,50 (December 2009).

EUR 1 = SEK 10,80 (December 2009).

Major credit cards are accepted in hotels, restaurants and shops. It is advisable to carry an identity card or any form of photo identification.

### Electricity supply

Electrical current in Sweden is 230 V/50Hz. European-style two-pin plugs are used. Appliances designed to operate on 110/120 volts need a voltage converter and a plug adapter.

### First Aid and medical assistance

In case of emergency (Police, Fire brigade and Ambulance) dial 112.

### Mobile Cell Phones

Sweden operates standard GSM-based and UMTS (3G) cell phone systems.

### Time Zone

Central European Time = GMT + 1 hour. Sweden will adjust to daylight saving time 28 March 2010

## 2 Accommodation

You can find a room to reserve from the listed hotels below in Stockholm. *Please note that you make your hotel reservation:*

### 2.1 List of hotels in Akalla – Kista area (North of Stockholm)

#### Akalla Hotel Apartments

Internet: [Akalla Hotel Apartments](http://Akalla Hotel Apartments)

Finlandsgatan 64

164 74 KISTA

Tel: +46 8 546 308 00

Fax: +46 8 546 308 03

Email [info@akallahotel.se](mailto:info@akallahotel.se)

A modern 56 room hotel and apartment sighted in Akalla, 14 km north of Stockholm City, by

underground 25 minutes. Arlanda International Airport 28 km, 20 minutes by car, taxi or bus. Bromma Airport 8 km, 18 minutes by car. It is near Microsoft offices but it takes approximately 2,5 km to IBM office, Electrum and Kista Entré Conference. 2 stops by underground.

**Ibis Stockholm Kista**      Internet: [Ibis Stockholm Kista](#)

Finlandsgatan 7  
164 74 Kista  
Tel: +46 8 594 60 640  
Fax: +46 8 594 60 646

Ibis Stockholm Kista is situated about 10 minutes' walk to Microsoft offices and about 20 minutes' walk (approximately 1,8 km) to IBM office, Electrum and Kista Entré Conference.

**Memory Hotel**      Internet: [Memory Hotel Kista](#)

Borgarfjordsgatan 3-5  
Box 1092  
164 25 Kista  
Tel: +46 8 793 07 00  
Fax: +46 8 793 08 00

Memory Hotel is a modern 155 room hotel sighted in Kista Science Park. Memory Hotel is situated about 25 minutes' walk to Microsoft offices and a few minutes' walk to IBM office, Electrum and Kista Entré Conference.

**Mr Chip Hotel**      Internet: [Mr Chip Hotel](#)

Färögatan 9  
Box 1196  
16426 KISTA  
Tel: +46 8 750 56 00  
Fax: +46 8 751 85 80

Mr Chip Hotel is a modern 150 room hotel sighted in Kista Science Park. Mr Chip Hotel is situated about 25 minutes' walk to Microsoft offices and a few minutes' walk to IBM office, Electrum and Kista Entré Conference.

**StayAt Hotel Apartments Kista**      Internet: [StayAt Kista](#)

Danmarksgatan 34-38  
164 53 Stockholm  
Tel: +46 8 505 727 00  
Fax: +46 8 505 727 99

StayAt Kista is located within the Kista Gallerian Shopping Mall, in Kista, the hub of the metropolitan region's electronics and Telecom industry. StayAt Kista was completed in 2002 and consists of 166 hotel apartments ranging from 25 to 64 m<sup>2</sup>. Both the underground station and airport bus stop are across from the hotel. The Underground will transport you to Stockholm City in less than 20 minutes. The hotel is situated about 25 minutes' walk to Microsoft offices and a few minutes' walk to IBM office.

### 3 The Airport

Stockholm's main airport, Arlanda Airport, is located 45 km north of the city center. Information in English about the airport: [Arlanda Airport, Stockholm](#)

#### 3.1 From the airport to City

**By Fast train** - Arlanda Express. The train station is situated under terminals 2/3/4 and 5. Departures every 15 minutes, with a travelling time of 20 minutes to the Central Station. The fare is SEK 240 (approx. 23 euro one way). Weekends two persons can travel together for SEK 240.

**By Bus** - Buses leave both the international and domestic terminals every 10 to 15 minutes and arrive at the city terminal (City Terminalen) at Klarabergsviadukten, next to the Central Railway Station. The trip costs SEK 109 (approx. 11 euro).

**By Taxi** - Taxis are normally painted black. Talk to the taxi rank officer directly outside the terminal or look for a taxi with a SEK 390 sign. Ask for a fixed price, and the fare should be around SEK 500. Here is a link to a [brochure about taking a taxi in Sweden](#).

#### 3.2 How to get from the airport to Akalla – Kista area (North of Stockholm)

Akalla - Kista is situated 12 km north of Stockholm; Stockholm Arlanda Airport is situated 40 km north of Stockholm and 25 km north of Akalla - Kista. Stockholm Bromma Airport is 9 km from Akalla – Kista. Below are airport connections:

**Airport buses, ("FLYGBUSSARNA")**, as well as the bus stops, are marked with a rainbow stripe of blue, green, yellow, orange and red colours.

##### **Arlanda Airport bus service to Akalla – Kista area (meeting place)**

The "Flygbussarna" airport buses to Akalla – Kista leave from bus-stop No. 12 (Monday – Friday). Buses on the line are marked "Brommaplan". One way ticket is 110 SEK; return ticket 199 SEK, senior one way 79 SEK (2009-01-31). For further information please visit [www.flygbussarna.se](http://www.flygbussarna.se).

##### **Bromma Airport bus service to the City Terminal (downtown hotels)**

The airport buses to Stockholm are marked "Stockholm City" or "Cityterminalen" and run from the Bromma airport to the City Terminal in the centre of Stockholm. One way ticket 79 SEK, return ticket 150 SEK. (2009-01-31). For further information please visit [www.flygbussarna.se](http://www.flygbussarna.se).

##### **Bromma Airport bus service to Akalla – Kista area (meeting place)**

One way ticket is 79 SEK; return ticket is 150 SEK, senior one way is 59 SEK. For further information please visit [www.flygbussarna.se](http://www.flygbussarna.se).

##### **Taxi service**

The most comfortable way to go from Arlanda airport to Akalla - Kista or Stockholm is by taxi. Normal taxi fare from Arlanda to Akalla - Kista should be 400 – 500 SEK. Ask for fixed price.

##### **Underground ("Tunnelbana") from downtown Stockholm to Akalla – Kista area (meeting place)**

Akalla - Kista can easily be reached by underground. All underground station entrances are marked with a sign consisting of a blue "T" on a white background. The same sign is used on city maps. Line No. 11 runs between Stockholm and Akalla – Kista (direction Akalla); during rush hours every 6 to 8 minutes. Kista is the first open air station. When travelling by bus or underground in the Stockholm transport area you have to buy tickets in advance. One way ticket is ≈ 20 – 40 SEK. 24 h ticket is 100 SEK. 72 h ticket is 200 SEK. For further information, please visit [www.sl.se](http://www.sl.se).

### 3.3 From Airport and City to Akalla – Kista area (North of Stockholm)

#### From Arlanda airport

The airport buses from Arlanda stop at Kista Centre just below the Underground station. Take the escalator up to the Kista Galleria and follow the signs to Kista Science Park/Isafjordsgatan. For more information visit: [www.flygbussarna.com](http://www.flygbussarna.com)

The most comfortable way to travel from the airports is of course by taxi. Always make sure to choose a taxi with a fixed price not exceeding SEK 450 to the city of Stockholm.

#### From Stockholm City by the Underground

Take the Underground from the Central Station. Take line 11 to Akalla (the blue line). When you reach Kista Station, get off the underground and follow the signs Kista Science Park/Isafjordsgatan. For more information visit: [www.sl.se](http://www.sl.se)

### 3.4 Microsoft Office in Akalla

#### By subway from T-centralen

Take the blue line to Akalla. Choose exit Helsingforsgatan. Keep to the left after the gates and follow the walking path straight ahead. Keep to the right after the viaduct. Pass the pedestrian crossing and continue down the street that is surrounded by the white houses. Turn left to enter the reception. It takes approximately 20 minutes.

#### By car from Stockholm City

Drive E4 towards Arlanda/Uppsala. Choose exit Akalla/Sollentuna. Keep left towards Akalla (you will pass under E4). Drive straight through the circulation place to enter Finlandsgatan. Turn right by the white houses, Finlandsgatan 16 and 30. Park in front of the reception. It takes approximately 20 minutes (not during rush hour).

#### By car from Arlanda Airport

Drive E4 towards Stockholm. Choose exit Akalla/Sollentuna. Keep right after the exit. Drive straight through the circulation place to enter Finlandsgatan. Turn right by the white houses, Finlandsgatan 16 and 30. Park in front of the reception. It takes approximately 40 minutes (not during rush hour).

#### By car from Bromma Airport

Turn right when leaving Bromma Airport to enter Ulvsundaleden. Drive E18/Hjulstavägen. Turn right at Kymplingelänken. Turn left at Hanstavägen. Turn left to enter Finlandsgatan. Turn right by the white houses, Finlandsgatan 16 and 30. Park in front of the reception. It takes approximately 15 minutes (not during rush hour).

## IBM AB - IBM Forum Nordic in Stockholm - Kista

### Visiting address

Isafjordsgatan 1, Kista - Stockholm is about 150 m from Kista Galleria.

### Opening hours:

Monday - Thursday 08:00 - 17:00

Friday 08:00 - 15:00

Phone: +46 8 793 1010

Contact person: Mr Anders Westberg

Phone: +46 70 793 3593

E-mail: [awes@se.ibm.com](mailto:awes@se.ibm.com)



## Microsoft AB – Office in Stockholm - Akalla

### Visiting address

Finlandsgatan 30, 16439 Kista – Stockholm

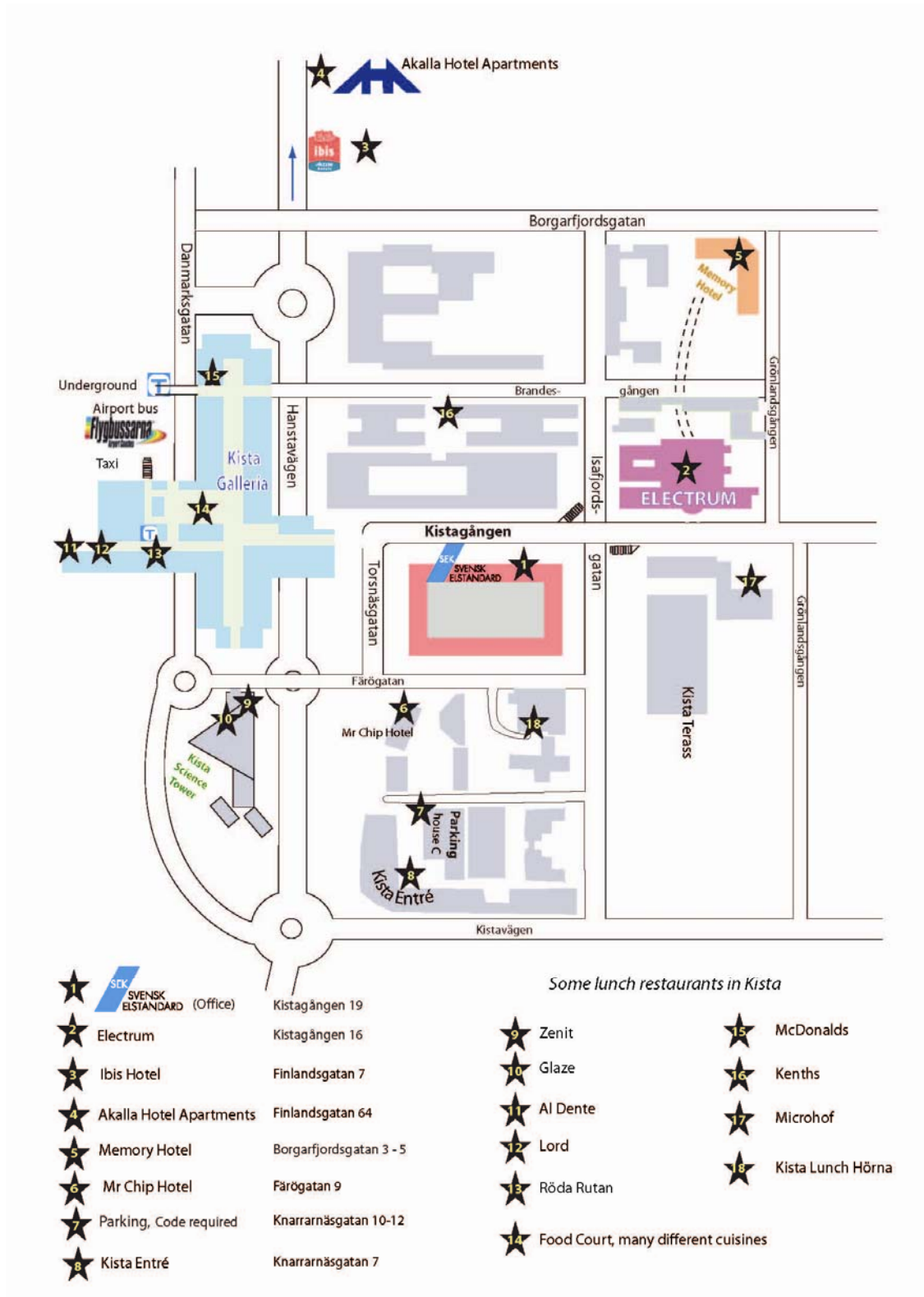
Phone: +46 8 752 56 00

Contact person: Mr Daniel Akenine

Phone: +46 73 408 3136

E-mail: [daniel.akenine@microsoft.com](mailto:daniel.akenine@microsoft.com)

[Please, click here for map](#)



## 4 Passport and Visas

Participants are advised to make their own arrangements with respect to entering Sweden. Individuals requiring an official letter of invitation in order to obtain a visa and authorization to attend the meeting, should contact Mr Hikmet Hussain at SIS [hikmet.hussain@sis.se](mailto:hikmet.hussain@sis.se)

## 5 Contact Information



### Address SIS

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SE-118 80 STOCKHOLM  
SWEDEN

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