

**ISO/IEC JTC 1/SC 29****Coding of audio, picture, multimedia and hypermedia information****Secretariat: JISC (Japan)**

**Document type:** Meeting Agenda

**Title:** Second Draft Agenda, the 29th SC 29 Plenary Meeting, 2016-06-04, Geneva, Switzerland

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**Committee URL:** <http://isotc.iso.org/livelink/livelink/open/jtc1sc29>

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**Second Draft Agenda**  
**The 29th ISO/IEC JTC 1/SC 29 Plenary Meeting**  
**2016-06-04, Geneva, Switzerland**

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**Meeting Name**

The 29th ISO/IEC JTC 1/SC 29 Plenary Meeting

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**Date**

2016-06-04 (09:00)

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**Co-located Meeting**

ISO/IEC JTC 1/SC 29/WG 1 Meeting, 2016-05-29/06-03  
ISO/IEC JTC 1/SC 29/WG 11 Meeting, 2016-05-30/06-03

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**Meeting Place**

ITU Tower  
Room A, 2nd Basement  
Address: Place des Nations, 1202 Geneve, Switzerland

**For Remote participants**

<https://global.gotomeeting.com/join/718931253>

Meeting Password: **sc29**

Meeting ID: 718 - 931 - 253

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**Host**

[The Swiss Association for Standardization \(SNV\)](#)

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**Host Contact and Meeting Organizer**

Mrs. Ruth Schneider  
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Mr. Simao Ferraz de Campos Neto  
Place des Nations, 1211 Geneva 20, Switzerland  
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**Meeting web site**

<http://itu.int/reg/tmisc/3000868>

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**Secretariat**

Japanese Industrial Standards Committee (JISC)  
at the following address:

Mr. Shinji Watanabe  
 Secretariat, ISO/IEC JTC 1/SC 29  
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## Package

A zip file containing this draft agenda and all linked documents to the agenda is available at:

Web	<a href="https://www.itscj.ipsj.or.jp/sc29/def/29view/29plenary/29ge.zip">https://www.itscj.ipsj.or.jp/sc29/def/29view/29plenary/29ge.zip</a>
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## Draft Agenda

01	Opening of Meeting (09:00 am)	
01.01	Opening Remarks	Mr. Kohtaro Asai
01.02	Welcoming Remarks	Host
02	Roll Call of Participants <ul style="list-style-type: none"> <li>• SC 29 GE 01 (Attendance list)</li> </ul>	
03	Appointment of Drafting Committee	
04	Adoption of Agenda <ul style="list-style-type: none"> <li>• SC 29 GE 02 (3rd Draft Agenda)</li> </ul>	
05	Approval of Previous Meeting Report	
	<ul style="list-style-type: none"> <li>• <a href="#">SC 29 N 15844</a> (28th SC 29 Plenary meeting)</li> </ul>	SC 29 Secretariat
06	Reports and Review: JTC 1	
06.01	JTC 1 <ul style="list-style-type: none"> <li>• <a href="#">SC 29 N 15771</a> (Resolutions, 30th JTC 1 Plenary meeting)</li> <li>• <a href="#">SC 29 N 15289</a> (Recommendations, JTC 1 SWG-Directives Meeting, 2015-08-26)</li> <li>• <a href="#">SC 29 N 15883</a> (Recommendations, JTC 1 JAG Meeting, 2016-03-17)</li> <li>• <a href="#">SC 29 N 15719</a> (ISO TMB Communique Issue No. 52 (February 2016))</li> </ul>	Mr. Kohtaro Asai
07	Reports and Review: SC 29	
07.01	SC 29 Chairman <ul style="list-style-type: none"> <li>• <a href="#">SC 29 N 15882</a> (Draft Business Plan)</li> </ul>	Mr. Kohtaro Asai
07.02	SC 29 Secretariat <ul style="list-style-type: none"> <li>• SC 29 GE 03 (Status of P-members participation 1: Meeting)</li> </ul>	SC 29 Secretariat

	<ul style="list-style-type: none"> <li>• SC 29 GE 04 (Status of P-members participation 2: Ballot)</li> </ul>	
07.03	<p>SC 29/WG 1</p> <ul style="list-style-type: none"> <li>• <a href="#">SC 29 N 15664</a> (Report, 69th WG 1 meeting)</li> <li>• <a href="#">SC 29 N 15333</a> (Resolutions, 70th WG 1 meeting)</li> <li>• <a href="#">SC 29 N 15665</a> (Report, 70th WG 1 meeting)</li> <li>• <a href="#">SC 29 N 15654</a> (Resolutions, 71st WG 1 meeting)</li> <li>• SC 29 N 15--- (Report, 71st WG 1 meeting)</li> <li>• SC 29 N 15--- (Resolutions, 72nd WG 1 meeting)</li> </ul>	Prof. Touradj Ebrahimi
07.04	<p>SC 29/WG 11</p> <ul style="list-style-type: none"> <li>• <a href="#">SC 29 N 15334</a> (Report, 112nd WG 11 meeting)</li> <li>• <a href="#">SC 29 N 15342</a> (Resolutions, 113rd WG 11 meeting)</li> <li>• <a href="#">SC 29 N 15773</a> (Report, 113rd WG 11 meeting)</li> <li>• <a href="#">SC 29 N 15660</a> (Resolutions, 114th WG 11 meeting)</li> <li>• SC 29 N 15--- (Report, 114th WG 11 meeting)</li> <li>• SC 29 N 15--- (Resolutions, 115th WG 11 meeting)</li> </ul>	Dr. Leonardo Chiariglione
07.05	SC 29/Maintenance Task Force on ISO/IEC 13522 Series	Prof. Wataru Kameyama
07.06	SC 29/Advisory Group on Management (AGM)	Dr. Andy Tescher
07.07	<p>National Body Contribution</p> <ul style="list-style-type: none"> <li>• <a href="#">SC 29 N 15543</a> (USNB Contribution: The quality of ISO's editing processes)</li> <li>• <a href="#">SC 29 N 15878</a> (Japan NB Contribution: Structure of SC 29 Secretariat)</li> </ul>	
08	Reports and Review: ISO and Liaisons	
08.01	<p>Liaison</p> <ul style="list-style-type: none"> <li>• SC 29 GE 06 (List of Liaisons)</li> </ul>	
08.02	Request for New Liaison	
08.03	Liaison Representatives	
08.04	Liaison Report	
09	Programme of Work	
09.01	<p>Modifications to the Programme of Work</p> <ul style="list-style-type: none"> <li>• SC 29 GE 05 (Modification list)</li> </ul>	
09.02	Progression of Work Items/Target Dates	
09.03	<p>Project Editors</p> <ul style="list-style-type: none"> <li>• SC 29 GE 07 (Nomination list)</li> <li>• SC 29 N 15___ (Nomination)</li> </ul>	
09.04	Collaborative Project with ITU-T	
09.05	<p>Systematic Review</p> <ul style="list-style-type: none"> <li>• SC 29 N _____ (Request)</li> </ul>	

09.06	ISO/IEC Certificates <ul style="list-style-type: none"> <li>• SC 29 GE 08 (Nomination list)</li> </ul>	
10	Appointment of SC 29 Officers	
11	Meeting Schedule <ul style="list-style-type: none"> <li>• SC 29 N ____ (Invitation)</li> </ul>	XXXXXX
12	Any Other Business	
13	Resolutions	
14	Close of Meeting	